



# Diocesan NFP Teacher Observation & Evaluation Form 5b

NFP Program, Secretariat for Laity, Marriage, Family Life and Youth, United States Conference of Catholic Bishops; 3211 4th St., NE, Washington, DC 20017; 202-541-3240; nfp@uscgb.org.

(Arch)Diocese: \_\_\_\_\_

Teacher Candidate's Name: \_\_\_\_\_

Observer's Name and Title: \_\_\_\_\_

If applicable, Second Observer's Name and Title: \_\_\_\_\_

Date(s) of Observation(s): \_\_\_\_\_

NFP Curriculum: \_\_\_\_\_

The purpose of this form is to evaluate the NFP teacher while he/she is teaching and in accordance with Section II of the *Standards for Diocesan NFP Ministry*. This process gives both the diocesan NFP coordinator and the teacher a means to assess the teacher's capabilities, discover strengths, and acknowledge areas that need development.

The person conducting the teacher observation should be the diocesan NFP coordinator. An effective observation will be accomplished if the diocesan NFP coordinator is an experienced NFP teacher. If the diocesan NFP coordinator is not an NFP teacher, a master teacher can be recruited to help with the observation; however, the diocesan NFP coordinator must be present in the observation. This is to foster deeper understanding of the NFP teacher by the coordinator.

After the observation, the teacher should receive a copy of the completed form and, if needed, be given the opportunity to record his/her comments as an attachment to the form.

The teacher observation may be accomplished in one or several teaching sessions either live or virtual or a hybrid of both. Upon completion of the observation, a review meeting should be scheduled by the diocesan NFP coordinator with the NFP teacher. All completed forms should be kept in diocesan NFP teacher files.

In order to ensure that the review progresses smoothly, please be clear in each response below. If assistance is needed, contact the NFP Program at: 202-541-3240; nfp@uscgb.org.

## Section II, Standards for Diocesan NFP Ministry

- B.1 The integration of Catholic teaching regarding human sexuality, (including male and female complementarity), the virtue of chastity, the proper formation of conscience, the nature of marriage, conjugal love and responsible parenthood, the value of children, and the importance of the family especially as the foundation of society and the domestic church as articulated in authoritative Church documents.
  
- G. Be proficient of teaching NFP as it pertains to all phases of the reproductive life cycle.
  
- I. Use effective teaching and communication techniques.
  
- M. Demonstrate respect for couples/clients.
  
- N. Have basic knowledge of couple communication skills as they relate to learning NFP.
  
- O. Understand the physical, emotional, and spiritual aspects of God’s plan for human sexuality

While observing the NFP teacher, please circle the appropriate evaluation in the left column (see “Rating Scale” below). In the right column, please include examples to illustrate the evaluation.

<b>Rating Scale</b>		
<b>A Acceptable</b>	<b>N Needs Improvement</b>	<b>U Unable to observe</b>

Integrates in his/her NFP teaching the principles of Catholic teaching on . . .

<b>Evaluation</b>		<b>Examples/Comments</b>			
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center; padding: 5px;"><b>A</b></td> <td style="width: 33%; text-align: center; padding: 5px;"><b>N</b></td> <td style="width: 33%; text-align: center; padding: 5px;"><b>U</b></td> </tr> </table>	<b>A</b>	<b>N</b>	<b>U</b>	Human sexuality (including male and female complementarity)	
<b>A</b>	<b>N</b>	<b>U</b>			
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center; padding: 5px;"><b>A</b></td> <td style="width: 33%; text-align: center; padding: 5px;"><b>N</b></td> <td style="width: 33%; text-align: center; padding: 5px;"><b>U</b></td> </tr> </table>	<b>A</b>	<b>N</b>	<b>U</b>	Marriage and family life (value of children), “domestic church”	
<b>A</b>	<b>N</b>	<b>U</b>			
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center; padding: 5px;"><b>A</b></td> <td style="width: 33%; text-align: center; padding: 5px;"><b>N</b></td> <td style="width: 33%; text-align: center; padding: 5px;"><b>U</b></td> </tr> </table>	<b>A</b>	<b>N</b>	<b>U</b>	Conjugal love, chastity, and responsible parenthood	
<b>A</b>	<b>N</b>	<b>U</b>			

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**Rating Scale****A Acceptable****N Needs Improvement****U Unable to observe**

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The teacher interprets correctly a variety of charts reflecting different reproductive situations, including:

**Evaluation****A N U**

Achieving pregnancy

**A N U**

Postpartum—breastfeeding

**A N U**

Peri-menopause

**A N U**

Post-miscarriage

**A N U**

Continuous discharge

**A N U**

Post-hormonal contraceptives

**A N U**

Typical

**Examples/Comments**

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**Rating Scale**
**A Acceptable****N Needs Improvement****U Unable to observe**

Note: each element of effective teaching and communication techniques corresponds to specific parts of Section IV in the *Standards for Diocesan NFP Ministry*. Section IV deals with the standards of the NFP teacher training programs.

**Evaluation****Examples/Comments****A N U**

Demonstrates basic communication and problem-solving skills (IV, E.2)

**A N U**

Expresses compassion in teaching and follow-up (IV, E.3)

**A N U**

Expresses tact in teaching and follow-up (IV, E.3)

**A N U**

Expresses discretion in teaching and follow-up (IV, E.3)

A N U

Demonstrates confidentiality in teaching and follow-up (IV, E.3)

A N U

Demonstrates patience in teaching and follow-up (IV, E.3)

A N U

Demonstrates an understanding of the needs of the adult learner (IV, E. 4)

A N U

Uses a variety of educational strategies, class planning, and implementation (IV, E.5)

Directions: In the following section, rate the NFP teacher by circling the appropriate letter on the left side of the form. Provide an example to illustrate the evaluation in the space provided.

**Rating Scale**

**A Acceptable**

**N Needs Improvement**

**U Unable to observe**

**Section II M. Demonstrates respect for couples/clients.**

**Evaluation**

**A N U**

**Examples/Comments**

**Section II N. Have basic knowledge of couple communication skills as they relate to learning NFP.**

**Evaluation**

**A N U**

**Examples/Comments**

**Section II O. Understand the physical, emotional, and spiritual aspects of God’s plan for human sexuality.**

**Evaluation**

**A N U**

**Examples/Comments**

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**Section IV E.2. Demonstrates the ability to recognize when to make appropriate referrals.**

**Evaluation**

**A N U**

**Examples/Comments**

Additional Comments:

**Observer** \_\_\_\_\_  
(Signature)

**2<sup>nd</sup> Observer** \_\_\_\_\_  
(Signature)

**Date(s) of Observation** \_\_\_\_\_

**NFP Teacher Candidate** \_\_\_\_\_  
(Signature)